



Bulletin nr1 JANUARY 2019























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## Official Invitation

#### PORTUGUESE CANOE FEDERATION

Welcome again to Portugal and to the first Canoe Polo European Championships in our country.

Many years after the premiere of the Canoe Polo World Championships, back in the 90`s the Portuguese Canoe Federation will host again this fantastic discipline in the center of the country.

After being focused in Marathon and Sprint European and World events in the last decade, it's now time to bring something new to Portuguese Canoe Polo.

It is our goal and responsibility to bring to all participants a memorable experience in the best possible conditions.

A lot of investments are underway, particularly regarding the exposure of the event locally and worldwide, the tv production setup as well as the development of this discipline in Portugal.

The Portuguese Canoe Federation, main local organizer of this European Championships, promise you an unforgettable experience. Join us!

Vitor Felix President of the Portuguese Canoe Federation





V. Ly Talman Falu



# **About Portugal**

#### PORTUGAL I.D.

Official name \_ Portuguese Republic GPS \_ 39 30 n, 8 00 w

Founding of Portugal 1143

Founding of the Republic \_ 1910

Political system \_ Democracy

National symbols National Flag e National Anthem

Language \_ Portuguese

Territorial organization \_ Two autonomous regions

(Azores and Madeira). 18 districts

Capital \_ Lisbon

**Area** \_ 92,142km 2

**Population** \_ 10,642,836 (july 2007 est.)

**Active population** \_ 5,523,000 (2004 est.)

**Currency** \_ Euro, divides into 100 cents

**Gdp per capita** \_ 14.654 eur (2006)

**DP - composition by sector** \_ Agriculture: 7.9% \_ Industry: 25.9% \_ Services: 66.2% (2007 est.)



LOCATION \_ Portugal is located on the west side of the Iberian Peninsula, ideally positioned between Spain and the Atlantic Ocean. Portugal's excellent geographical position makes it a stopover point for many foreign airlines at airports all over the country. Portugal has 5 international airports: Lisbon, Oporto, Faro, Funchal (Madeira) and Ponta Delgada (Azores). With beautiful beaches, vineyards, sophisticated cities, country inns and palaces, Portugal invokes a romantic notion of breathtaking scenery, rich history and cobble-stone roads. With such a long sea coast, Portugal has a long term tradition with the water and with water sports, such as Canoeing.

LANGUAGE \_ One of the Latin languages, Portuguese is the third most spoken European language in the world and the native language of about 200 million people. The Portuguese-speaking countries are scattered all over the world. Portuguese is spoken in Europe (Portugal), in Africa (Angola, Cape Verde, Guinea-Bissau, Mozambique and São Tomé e Príncipe), in South America (Brazil) and in Asia, (East Timor, the youngest nation in the world). In Portugal, a considerable number of citizens can communicate in English, French and Spanish.

**CLIMATE** \_ Portugal has a sunny climate. There are only slight fluctuations in temperature between summer and winter; the overall mean ranges from 25°C in summer to about 14°C in winter. The rainy season begins in November and usually lasts through January. Portugal has 220 days of sun and 3000 hours of sunshine every year!



## **COIMBRA**

Coimbra is a very beautiful and peaceful town situated by the Mondego River, approximately 185 km Northeast of Lisbon, 98 km Southeast of Oporto. Coimbra is only 27 km away from Montemor-o-Velho.

The climate is mild and the rainfall averages 750 mm annually. The town is very well served of public transports and is easily accessible both by bus or fast trains either from Lisbon or Oporto. Coimbra's industry is not very strong, but both the commerce and the sector of services (specially the later) are very important and famous by their very high quality standards.

The District of Coimbra has an area of about 3,956 km2. Roughly oblong-shaped, it extends inland from the Atlantic Ocean halfway across the country. The western sector in the lower Mondego Valley is low and rolling country, but in the southeastern part, in the Serras da Lousã and Estrela, it rises to more than 1,200 m.

Coimbra was once the nation's capital city during the middle ages, however, today it is well known for being a vibrant and cultural place to visit. The oldest university in Europe is situated in this amazing city and attracts a huge number of visitors from all over the world. Although the larger cities are often chosen over Coimbra, this remains a fantastic jewel in Portugal's crown.

The University of Coimbra is one of the biggest tourist attractions in the city, as well as being a fantastic place of learning. This incredible institution was built in 1290 and is not only the oldest university in Europe, but also the largest in Portugal. There are over 20,000 students who attend this university from all over the world. This makes Coimbra very cosmopolitan and cultural as the students venture out to explore.

Coimbra is well known for the fiestas that is holds within the city, especially the fantastic academic festivities that take place twice a year. The home coming parade, which takes place, at the beginning of the academic year is incredible, and worth being a part of. As the streets fill with the students, their friends and family the party begins. As with many of the fiestas in Europe the party atmosphere is electric, and continues like that into the early hours.

The parks in Coimbra are stunning and allow you to take some time away from the hustle of the city, enjoying the peace and quiet. There are several different green areas to choose throughout the city, including parks, play grounds and forest areas. The famous Botanical Gardens are incredible and well worth a visit while you are in the city. Founded in 1772, they are the fifth oldest Botanical Gardens in the world.

Back in the city, there is still plenty to explore around, and you will never get tired of the fascinating buildings of Coimbra. There are several different museums on offer, including the city museum and the Museo Nacional Machado de Castro. This famous museum is named after the sculptor Joachim Machado de Castro and is regarded as the most important museum in Portugal. Although the exhibits inside the museums are incredible, the buildings themselves are stunning to visit.

Wandering through the winding streets it is very easy to spend hours simply exploring the city and all it has to offer. With numerous side street cafes to sit and drink your coffee whilst watching the world go by. The city has a very Gothic feel to it and is often referred to as a deep and meaningful place of discovery. The city is an excellent base for exploring further afield, and there are many different organized tours for you to join.

Although Coimbra has a large population and is a vibrant city to spend time within, there is a feeling of relaxation throughout.



## **WEATHER**

Portugal is known for its hot and dry weather in the summer, especially in the month of August, with temperatures that can reach  $40^{\circ}$ C during the hottest days.

Being Coimbra not far for the ocean, the high temperatures are normally accompanied by a crool breeze during this season.

During the event and being already last days of August we expect temperatures not to go above 30°C during the peak of each day, around 12:00.

Some wind in the river can be felt during the afternoons.



## **HOW TO GET TO COIMBRA**

Coimbra is reachable from the north and south of the country by car, train or bus, from major cities like Oporto or Lisbon. By car you should take the A1 Highway until km 200 and take the exit Coimbra North and then follow the city center signs. For the train the best affordable and convenient service, please use Coimbra B station, around 3,5km walking distance from the venue. Bus stop is slightly closer to the venue.

## **AIRPORTS**

#### Getting here by air. Portugal has two major Internationals Airports

Oporto airport: The Francisco Sá Carneiro Airport is located in the heart of the industrial north of the country, 11km from the city of Oporto, making it a privileged access point to this valuable commercial area. It is less than 150km away from the Venue in Coimbra. The travel time by bus is

around 1 hour and 30 minutes.

Lisbon - Portugal 12:00

Berlin Moscow 16:00



The Lisbon Airport, providing service to the capital of Portugal, is the busiest and most important airport in the country and the principal point of entry for travellers arriving in Portugal. There is a connection to the city centre and interface with Railway Stations by aero shuttle and bus.

The train also connects Lisbon to Coimbra.
Both airports receive daily flights from low cost companies like Ryanair and Easyjet, among others, from all over European cities.





The organization will provide airport transfers from Oporto for a fee of €17,5 per person, each way.

If your team arrives to Lisbon a fee of €25 per person will be applied, each way.

Custom prices and solutions can be applied if your group is smaller than 3 persons.

In case the final travel info of your entire team is not sent to the Organizing Committee until 26th of July the cost will increase to  $\leq$ 20 from Porto and to  $\leq$ 30 from Lisbon each way.

Same policy can be applied concerning the late information on the departure information.

## ORGANIZING COMMITTEE

With the task of hosting, for the first time in more than 20 years, an international Canoe Polo event, the Portuguese Canoe Federation had to create a new structure to be able to fulfill the demanding year that we are going to have in 2019.

Along with a new structure based on the previous experience on international organizations held by us, decided to implement new departments, with the goal of increase the level of communication, not only internally but mostly with the NF's, so we now provide a Teams management department.

This will allow us to not only to have quicker answers to all of you but also to create a different and more personal relationship with all NF's headquarters in daily bases. The goal is to leave the Accommodation and the Transportation department with more time to work on their matters and provide new staff to receive all NF'S inputs.

The Organizing Committee is headed by members of the Portuguese Canoe Federation with support from the Sports Department of the University of Coimbra and with City Hall key personnel.

# ORGANIZATION STRUCTURE vent Manage inance Control City Hall Support Logistics & Production Technical Organiser GDUC Support Holping hand **TECHNICAL STRUCTURE ECA JURY** ECA TD Chief official Technical Organiser Referee Managers roject Manager Chief Scrutineer Chief Table Official

#### **Contacts**

All general queries from teams should be addressed to our Teams Management department Chief, Maria Paz at maria@canoeportugal.com. Teams Management department will be in charge of receiving teams inputs and forwarded all issues to the Organizing committee structure. Replies on different issues can be replied from different departments, not necessary from Teams Management. We advise all national Federation to make the direct contacts with this department first.

#### Other contacts available to other issues:

Event Manager – joao.botelho@canoeportugal.com
Project Manager – marcos@canoeportugal.com
Technical Organizer – oscar.soares@canoeportugal.com
Finance – contabilidade@fpcanoagem.pt
Logistics – juliana@canoeportugal.com
Teams management – maria@canoeportugal.com

Transportation - hugo@canoeportugal.com

Marketing & Information - juliana@canoeportugal.com

Human Resources - andre@canoeportugal.com

Accreditations/ Protocol - marli@canoeportugal.com

Press office - joao@canoeportugal.com

## **COMPETITION INFORMATION**

## DATES AND TIMES

The ECA Canoe Polo European Championships 2019 will take place in the week of 26 of August to 1 of September 2019.



#### 24 of August-Saturday

- Opening of the competition site
- Arrival of Teams

#### 25 of August - Sunday

- Arrival of Teams
- Opening of Accreditation

Centre

#### 26 of August - Monday

- Arrival of Teams
- Accreditation

#### 27 of August - Tuesday

- Arrival of Teams
- Accreditation
- Opening of Scrutineering

#### 28 of august – Wednesday

- Accreditation
- Official training
- Referees meeting
- Team leaders meeting
- Opening Ceremony

#### 29 of August to 1 of September

- Competition days

There is still no timetable of events available. It will be published at the event website as soon as possible.

The base Schedule of the tournament will follow the same criteria used in the last Europeans Championships in 2017.

## **CATEGORIES**

A total of 4 categories will be competing in this European Championships.

Senior Men

Senior Women

Under 21 men

Under 21 Women

## **VENUE LAYOUT**



The Event will take place in Mondego River, right in the city center of Coimbra, where the local canoeing club headquarters is located.

It is one of the biggest green areas of the city and where Mondego river is normally calm and not very deep.

The venue will also include some of the nautical buildings of this area, as well as the public school, less than 100 meters away. The venue will occupy a total area of 48.000m2 including the teams area, the school and the 4 competition pitches.

The pitches will be mounted side to side, with special attention and focus to the main pitch in the center of the venue, facing the nautical club and the main public stands.

The water depth will be around 2 to 3 meters in most of the areas of the pitches.



## **SPORTS FACILITIES**

There will be limited and non-limited areas, being the limited ones for exclusive use of the Organizing Committee and National Federations (team members)

The access to non-limited areas, dedicated to public and fans of the sport, will be free of charge.



Inside limited zones, different access will be given to different collectives.

According to ICF new accreditation guidelines:

ECA - Blue
National Federation - Orange
Host Organising Committee - Navy
Broadcasters - Red
Media - Yellow

#### The access zones will be devided into 8 different Areas:

- 1. Officials' area
- 2. Competition area
- 3. Team quarters and areas
- 4. TV areas
- 5. Media areas
- 6. Operational areas
- 7. VIP area

## **PARKING**

There will be special parking areas, divided into Public, Teams, Staff, VIP and Media.

Access to each one of this parking will be controlled by access card in the car and plate number.

This access will be given at the Accreditation Centre.

Naturally the public parking will be forced to start farthest from the venue main entrance. Parking is free for all.

There might be a limitation of the number of cars/vans for each nation, depending on the number of requests.

A minimum of one car per team will be allowed into the limited zone.

## **TEAMS QUARTERS**

The main area of the venue will be focused into the teams quarters, with a total area of around 1500m2. We will devide the team quarters into Seniors and Under21 areas, and each team will have it's own private area.



Several services will be presented to teams, including places to seat and relax, and of course, several TV Led screens to watch the games as well as fixed services like toilets, nursery, medic services and anti-doping facilities.

Other services to be provided to teams

- Athletes Lounge
- Info Desk
- Portable Toilets
- Portable showers
- Boats Service Center
- Massage rooms
- Relax zones
- Medals customization service
- Technical commercial area
- Bags drop office
- Bike rental & parking
- Charging and service centre [with 220v powerl
- Big screens to watch the games
- Commentary of the games [Sound speakers around all zonesl
- Meeting point

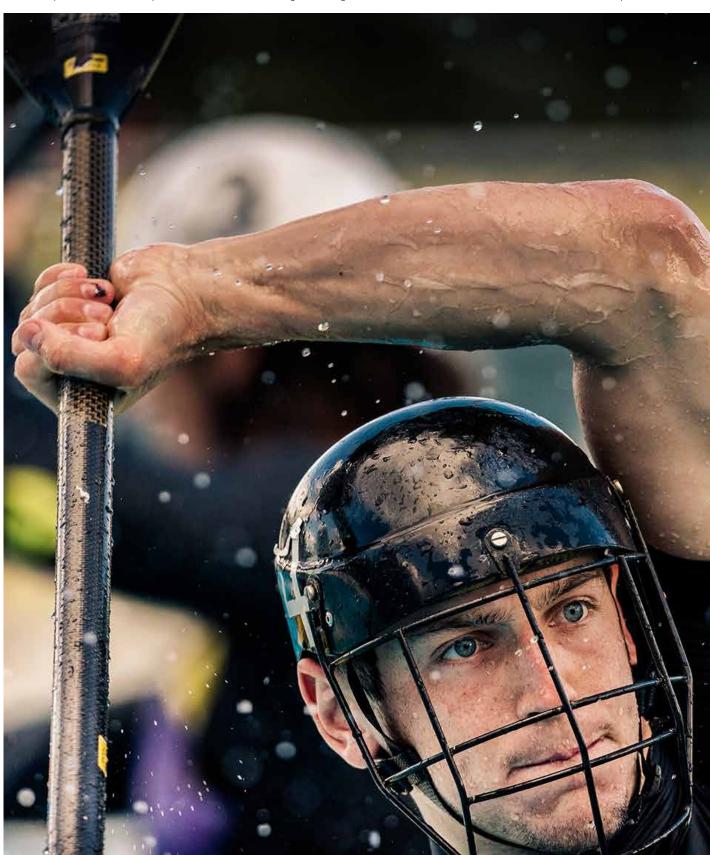


# **OTHER AREAS**

At the main entrance of the Venue, you will find the staff offices and accreditation centre as well as new services to all participants and public, like lost and found and wardrobe service.

In the non-limited zones we will have stands for each pitch, with the biggest one in pitch one with 1000 seats. All other pitches will have around 150 seats.

A food square, social and sport activities free of charge, among other commercial services will be available in the public zones.



# **DEADLINES, ENTRIES AND REGISTRATION**

All team entries (numerical and nominal) I must be made on line through SDP system from ICF. Link: http://icf.msl.es

Entries can only be submitted by the National Federation through the on line entries system SDP by the specified closing date (midnight European time/ European summer time GMT+ 1 or GMT +2). Anyone having issues accessing the system or with the entries should contact Narelle Henderson at ICF HQ at sdp@canoeicf.com

The preliminary entries, travel and accommodation requests must be done at **www.canoepoloportugal.com** using your NF's Login and password. IF you don't have a user ID you must register first.

We will need to be provided with a proof of being someone from the NF's to contact us.

NFs officials emails will help this procedure.

After the approval from the organization you will receive a new email with your login details and you are ready to proceed.

If you have any question concerning this entry system please contact marcos@canoeportugal.com

The entries system will be on line and available in following dates:

At SDP system

Deadline for nominal entries: 3 of July according to the ICF rules (8 weeks before the event).

Changes will be possible until 31 of July.

At Canoepoloportugal.com

Preliminary entries from February 2019 to 1 of June 2019

Accommodation: Opens in February 2019

Travel info: Opens in February 2019 and must be sent until 26th of July the latest.



## **PARTICIPATION FEE**

The participating fee will be 210€ per person for the full participation of each team.

All members of the team must pay this fee.

This fee applies according to arrivals from Monday (26th of August) to Sunday (01st of September).

Teams arriving later, will only pay the respective percentage.



The daily fee includes:

Free drinkable water at the venue;

Accreditation costs;

Transport by shuttle busses between venue and accommodation;

Of the venue and its facilities;

Medical care at the venue;

Security service at the venue;

Security service at the area;

Access to other miscellaneous services and equipment at the venue.

The participation fee does not include the airport transportation system. For more info please check page 11 of this bulletin.

The Participation Fee will not be charged to ECA Officers [including ECA Jury, Technical Officials, ECA Sponsors and Suppliers, Board of Directors, ECA Headquarters Staff]. ECA future European Championships organizers up to 4 people from each organizing committee, NF Presidents and Secretary Generals as registered with the ICF SDP system, not part of the NF team management.

The Participating fee is not included in the given prices for our accommodation and meals packages.

Teams not Booking accommodation through the organizing committee may reserve lunch at the venue.

Price for lunch will be €10 Person|Day. Booking must be made with the Teams Management Service at info point or directly by email to maria@canoeportugal.com

## **LOGISTICS**

The Organizing Committee has established protocols with most of the hotels in Coimbra City to provide several options for accommodation and assure reasonable rates.

The main focus for accommodation are hotels close to the venue

We have pre-booked more than 600 beds in a total of 7 hotels.

All the Hotels are the best option in the city, considering many aspects, including distance to the venue and general quality of the accommodations.



#### Hotel Vila Galé Coimbra | R. Abel Dias Urbano 20 | 3000-001 Coimbra

Overlooking the Mondego River in Coimbra, the Vila Galé provides warmly decorated rooms with a dance theme. It offers free Wi-Fi, indoor and outdoor swimming pools and various spa treatments.

The contemporary rooms are decorated with soft-tone colours and luxurious fabrics. All rooms have air conditioning and some boast river views. The private bathrooms are fitted with a bathtub.

The Vila Galé Coimbra has an extensive spa offering a varied menu of relaxing massage, beauty treatments and other leisure facilities available to guests for an extra fee.

A breakfast buffet is served each morning at the hotelis main restaurant, which also serves lunch and dinner. Inevitavel Restaurant offers Á-la-carte options and the bar has a wide range of drinks and cocktails.

Vila Galé Coimbra is less than 10 minutesí walking from Coimbra Railway Station.



#### Hotel Dona Inês | R. Abel Dias Urbano 12 | 3000-001 Coimbra

Hotel Dona Inês Coimbra is located within a 10-minute walk of the Coimbra centre and Coimbra Train Station. It features a business centre, tennis court, outdoor pool and car rental facilities. Free Wi-Fi is available in all public areas.

The modern rooms at the Hotel Dona Inês are all equipped with air conditioning, a flat-screen satellite TV, a desk, a radio, a minibar and a safety deposit box. Each has a private bathroom with a hairdryer.

Guests can relax in the modern Ego Lounge Bar. The Colo da Garça restaurant serves regional Portuguese food and international cuisine.

Hotel Dona Inês is conveniently located less than 20 minutes walk from the Old Cathedral of Coimbra, the Machado de Castro National Museum and the famed UNESCO World Heritage Coimbra University. The bus station is a 2-minute walk away.



#### Tivoli Coimbra Hotel | R. Jão Machado 4/5, | 3000-226 Coimbra

This modern 4-star hotel is located near the Mondego River in historic Coimbra. Its modern rooms feature a flat-screen TV with satellite and paid movie channels. All bright rooms at Tivoli Coimbra feature large windows, a seating area and a minibar.

Breakfast can be delivered to the rooms or enjoyed in the dining room. Tivoli Caffé Lounge Bar serves lunches and dinners inspired by the traditional Portuguese kitchen.

Tivoli Coimbra's multilingual staff offers a 24-hour service and can arrange rental cars or offer travel or sightseeing advice. Nearby Rua da Sofia offers public transport options connecting to other parts of Coimbra.



## TRYP Coimbra Hotel | Alameda Armando Gonsalves 20 | 3000-059

TRYP Coimbra enjoys a hill-top location in Coimbra, just 100 m away from the University Hospitals. The hotel bar features live music once a week. The air-conditioned guest rooms of TRYP Coimbra are decorated in a modern

The air-conditioned guest rooms of TRYP Coimbra are decorated in a modern style with pastel colours. They include a cable TV, minibar and work desk. Each has a private bathroom with a hairdryer.

Guests can enjoy breakfass and dinner at Baga restaurant, which serves a selection of Portuguese, international and vegetarian cuisine.

Guests can borrow a bike from the hotel to explore the surrounding areas. Car rentals can be arranged upon request.

TRYP Coimbra is situated a 15-minute walk away from the historic University of Coimbra.



## **Hotel D. Luís** | Rotunda Ponte Rainha Santa Isabel | 3040-091 Santa Clara

With panoramic views over the city of Coimbra, the Hotel D. Luís is located just a few minutes from the city centre.

The hotel's guest rooms feature seating areas where guests can relax and watch satellite TV. Each is fitted with a mini fridge.

Hotel D. Luís' restaurant offers picturesque views and an extensive range of traditional, regional and international cuisine. After dinner, guests can unwind on the terrace with a drink from the bar.

Portugal dos Pequenitos is less than a 5-minute drive away. A car rental service is provided by Hotel D. Luís and free private parking is available on site. A shuttle service to the city centre is provided for guests of the hotel.



#### Hotel River Suites | Av. Jo., o das Regras 82 | 3040-256 Coimbra

Set 250 m from the Mondego River, Riversuites guest house is set in a refurbished 1940s building in Coimbra. It offers free Wi-Fi, a 24-hour reception and modern accommodation.

Each air-conditioned room and suite provides a cable TV and private bathroom. Some include a balcony, separate lounge or desk.

Breakfast is available in the breakfast room with a terrace. There are lots of restaurants and bars next door.

There is a business room with computers, and all the staff have been professionally trained at hospitality schools and are available to provide assistance. Just 150 m away is the Portugal dos Pequenitos miniature park, and the UNESCO World Heritage-listed Convent of Santa Clara is 300 m away. Quinta das Lágrimas Gardens are 450 m away. Coimbra-A Train Station and the Old Town are each a 15-minute walk.

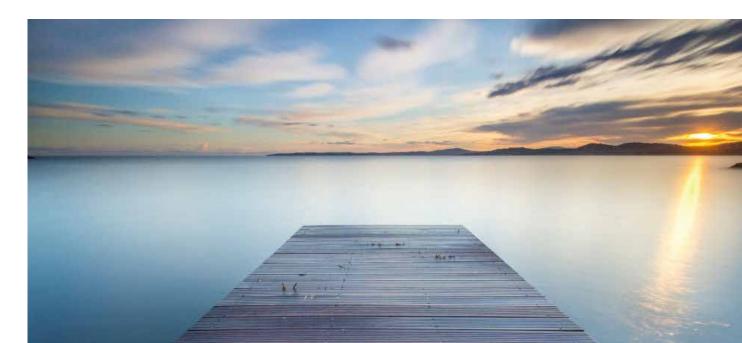


#### University of Coimbra Students residence Coimbra

This accommodation is set in the university of Coimbra students residences, in the centre of Coimbra.

All residences have private double rooms with private WC. Common facilities are shared among all residents. This is the cheapest solution for this event.





Category	Hotel Name		Board Pric		
	Coimbra	Triple	Twin	Single	
1	VILA GALE COIMBRA****		€75,00	€115,00	
2	DONA INÊS**** TIVOLI COIMBRA**** TRYP***	€55,00	€65,00	€95,00 nly available in Dona Inês)	
		ттр	te Occupancy ( o	nty avaitable in Dona ines;	
3	D. LUIS***	<b>€</b> 45 <b>,00</b>	€55,00	€70,00	
4	UNIVERSITY		€40,00		

The prices above are per persons and per day with full board.

-All booking forms could be re-directed to another hotel in case the initially requested accommodation does not have enough rooms. This will be held inside the category choosen.

In case there is no options in the same category and location, our accommodation department will inform you.

- -Hotels are entitled to request a deposit credit card in the event of damages or extra service.
- -The Organizing Committee does not take any responsibility for extra services of the hotels (mini bar, telephone, parking, etc.). Please be ready to provide your personal credit card during check-in to guarantee any possible extra services.
- -Early check-in (before 14:00pm) is subject to room availability at the hotels. Teams arriving before this time will be transported directly to the venue. Please check transportation item in this bulletin.
- Check-out time in all hotels 12:00 p.m. on the day of the departure. If your departure is during competition days, your bags must be taken to the venue and the departure will be set from there.
- It is mandatory to provide a rooming list of your Team until 31th of July. The form will be sent by our accommodation department.

## **CATERING**

Breakfast is included in all Accommodation options and it is served at choosen hotel.

Lunch and Dinner is always served at the venue and its also included in the prices above.

If any team wants to have dinner at the hotel there will be an extra fee. The amount will depend on the hotel team is staying. Fees can vary from 10 to 16 euros per persons, in buffet style meal.

## TERMS OF PAYMENT

30% of the total cost has to be paid after the reception of the proforma invoice

75% of the total cost has to be paid before 1st June 2018

100% of the total cost has to be paid before 31 of July 2019

No reservations are made until 30% of the reservation is paid. The organization may cancel any reservation if no regular payments are made.

Transport from airport and accreditation cards will only be granted upon 100% payment.

#### Account Details

All payments should be made to the following Account Beneficiary:

Federaçãao Portuguesa de Canoagem

IBAN: PT50 0010 0000 2597 5600 007 6 9

SWIFT/BIC-BBPIPTPL



Until 1st May-Refund 100%

Until 1st June - Refund 50%

Until 1st July - Refund 25%

From 1st July- No Refund

Payments should be made in Euros and all bank

Costs must be paid by the remitter

#### No credit cards payments will be accepted Debit cards will be accepted at the venue





€ MONEY TRANSFER €

## TRANSPORT SERVICES

Besides the Airport shuttle, described already in this document we will supply daily shuttle service from choosen hotel to the venue and return.

Timetable will be provided at least 15 days before the event week.

Only accredited persons from teams may use this transportation system.

Our plan is to have 6 to 10 daily transfers to the official hotels. Most of them are less than 5 minutes away from the venue.



## **GENERAL INFORMATION**

## INSURANCE AND MEDICAL CARE

The event will be covered by a civil responsibility insurance in case of damage of 3rd party elements at the venue.

All hospital services provided in our public health care service must be paid directly by the athlete or by the National Federation he/she represents.

Medical assistance at the venue will be provided for first aid and it is included in the daily fee. Urgent or more complicated cases will be taken into hospital. Transport service will be under the organizing committee responsability.

## VISA INFORMATION

Portugal is a member-Stat of the European Union. If your Nation is one of the following you should contact **maria@canoeportugal.com** and ask for an invitation letter, by providing the names and passport info of each person to apply for Visa.

Our Organizing committee will only provide invitation letter to persons registered in the sdp system and in this event.

Albania Belarus Kazakhstan Ukraine Armenia Bosnia and Herzegovina Moldavia Azerbaijan Bulgaria Turkey

## LANGUAGE

The official language of the competition will be English. All the information documents, forms, local identity signs & comments will be in English and in the mother tongue of the host Committee, Portuguese.

In order to ensure the equal access to information to all the delegations, we will provide Volunteers with interpreter services for French and English and Russian languages.

## SECURITY SYSTEM

There will be local police force at the venue to ensure that everyone is safe and to guarantee that only authorized athletes can access into the athletes area. All the athletes must wear their identity cards and show them at the venue entrance to prove that they are in the race.

The security plan will be assured by the local security authorities: Portuguese National Guard, Police, Civil Protection, Fire Brigade and Portuguese Red Cross.

## ANTI-DOPING CONTROL

The Doping control will be provided according to the ICF standards, in partnership with the Nationals entities ADOP.

It will be located in a specific room at the venue.



# ECA CANOE POLO EUROPEAN CHAMPIONSHIPS



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